

4 March 1983

MEMORANDUM FOR: Director of Personnel  
Comptroller

FROM : [REDACTED]  
Chief, DDI Planning and Management Staff

SUBJECT : FY 1983 FTE Ceiling

1. Our on-duty strength on 28 February was [REDACTED] and we expect to reach our full complement of [REDACTED] by 30 September. The planned rate of increase is expected to be steady through this period which results in a DDI requirement for FTP/FTE of [REDACTED] for 1983. The memorandum from the Comptroller dated 17 February allocates the DDI FTP/FTE of [REDACTED] less than our estimated requirement.

2. We have been reviewing our use of part time FTE and have made some success in reducing our projected overage. Further reductions will be possible; perhaps between a combination of identifying errors in the computation of FTE for T/PT personnel and taking advantage of every other alternative we may even approach our 1983 ceiling of [REDACTED] We will keep you advised.

3. If further clarification or explanation is required regarding how we computed our FTE requirement as well as our current procedures for controlling measured accessions please let me know.

[REDACTED]

CONFIDENTIAL

[REDACTED]